

10th February 2026

Dear parents and cares,

Blacon High School Parent Governor Vacancy

I am writing to inform you of a vacancy for the role of parent governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

Expectations of governors

To fulfil the role, you will need to:

- Attend regular meetings 4 times a year and a Strategy Conference once a year
- Visit the school
- Do some background reading
- Take part in induction training and ongoing development, which will be provided for you.
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- Governors are asked to be part of one other committee, Finance or Quality of Education and for these, there are 3 meetings a year.

Other activities include, but are not limited to:

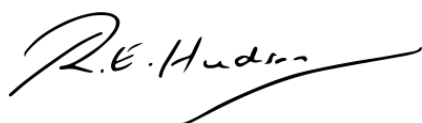
- Attending induction training and regular training and development events;
- Behaving in a professional manner, as outlined in the governing body's code of conduct, including maintaining strict confidentiality;
- Ensuring that school staff have the resources and support necessary to do their jobs well.

How to apply

If you are interested in applying for the role, please complete the candidate form attached to this letter and return by email to admin@blaconhigh.cheshire.sch.uk or in person at front reception by Sunday 22nd February 2026. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact me at school.

Yours sincerely,



Rachel Hudson

Headteacher



Parent Governor Candidate Application Form

Candidate name:	
Candidate address:	
Candidate statement:	<i>You may wish to list your skills and experience that this position requires, any commitments to undertaking training or developing skills you have made in the past, or how you plan to contribute to the future work of the board.</i>

I confirm that I am a parent or carer of a registered student at the school and am **not**:

- An elected member of the local authority.
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election.

Signed: _____ **Date:** _____

Please return to admin@blaconhigh.cheshire.sch.uk