

18th November 2024

Year 10 Work Experience, April/May 2025

Dear Parent / Carer,

As part of Blacon High School's work-related learning curriculum, we are offering students in Year 10 the opportunity to participate in a work experience placement. It is a great opportunity for all students to spend some time with an employer or other organisation, allowing them to experience as far as possible the hours, working conditions and regulations they may encounter when they go to work themselves. In addition, it will provide an insight into different career areas and help students to develop the skills and qualities employers look for such as communication, team work, and motivation.

The dates of the placement week for this academic year are 28th April 2025 – 2nd May 2025.

Students are encouraged to arrange their own placement to ensure it is an area of work they are genuinely keen on and that they are motivated to complete successfully. Employers also much prefer it when students contact them themselves as it shows initiative and interest.

From now, students need to start contacting local businesses to find a suitable placement. They have been given a Self-Placement Form, which must be returned to school as soon as possible after they have arranged and confirmed their placement, and at the latest by the deadline, **20th December 2024**. The form must be completed in full and signed by yourself and the employer to show agreement. We ask that parents support their child in searching for a possible placement as this is very beneficial.

It is extremely important that the deadline for returning the Self Placement Form is met and ideally returned as soon as possible. The earlier the form is returned to school, we can start the various Health & Safety, Risk Assessment and Insurance checks that must be completed before your child can take part. Without these checks being completed, your child will be unable to attend a placement. Where placements are deemed unsuitable in terms of health and safety, students will not be able to attend.

This is not a compulsory event. If students are unable to find a placement, they will attend school as normal and there will be some employer events during that week for students to engage with.

If you have any concerns or queries please do not hesitate to contact Mr Hughes / Miss Thomas or email dhughes@blaconhigh.cheshire.sch.uk / rthomas@blaconhigh.cheshire.sch.uk.

Yours faithfully,



Miss R Thomas / Assistant Headteacher