

25<sup>th</sup> September 2024

**Battlefields Trip Monday 11-Tuesday 12<sup>th</sup> November**

Dear Parent/ Guardian,

Now that all financial aspects are completed, we can go ahead with planning our trip to France and Belgium in November 2024. I am going to be holding a short Information Evening on Monday 7<sup>th</sup> October at 5pm-5.30 to supply all information you might need and answer any questions. Could you please attend this meeting and bring along your child's passport and health card and I will collect these in and make notes of the details and return them back to you the day after.

Just a reminder, as it's a trip abroad, could you start ensuring that you have an up to date passport and also apply for a health insurance card for your child. I have attached a link to renewing your passport and also the insurance card below. I'd encourage you to do this as soon as possible so that we don't have any issues closer to the time. It costs £57.50 to renew a child's passport and takes several weeks so please apply for a new passport as soon as possible.

<https://www.gov.uk/get-a-child-passport/renew-a-child-passport>

<https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>

If you need more advice regarding your child's passport, please use the below details.

Passport Advice line Telephone: 0300 222 0000

<https://www.gov.uk/passport-advice-line>

Thank you and I am really looking forward to sharing more details of our trip. **Any questions please contact the front office.**

Sincerely,

Sarah Liddell  
Head of History